

Message

From: Gaber, Noha [Gaber.Noha@epa.gov]
Sent: 11/19/2013 11:53:49 PM
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Subject: For discussion at SMP Pilot Call on Wednesday: Updated Compiled Spreadsheet with Gaps Highlighted
Attachments: Stats (19Nov13).xlsx

Importance: High

Hi everyone,

Thank you for your help in compiling the updated information about your office's projects and employee applications, especially given this very busy time! I have spent some time compiling them in the attached spreadsheet and am realizing how much of a manual effort this is! Definitely a lesson learned for the Agency-wide program, we need a better tool to help automate much of this data collection!

So as I have tried to highlight in the attached spreadsheet there are still a number of gaps in the information, especially related to the status of applications and status of projects. We will walk through this information tomorrow and discuss how we can gather the latest information before the start of the pilot evaluation.

Here is the agenda for our meeting:

1. Updates from offices
2. Approach to pilot evaluation
3. Review of compiled spreadsheet and discussion of data collection

Looking forward to our call tomorrow.

Noha

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"Collaboration: When a collection of brilliant minds, hearts and talents come together ... expect a masterpiece."